Research Paper/Practice Research Paper/Review Paper

Manuscript Template for the Journal of Japan Association
 for College and University Education: Formatting Research Paper, Practice Research Paper, and Review Paper

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The first line of the page shows the category to which the manuscript is submitted. Please remove the others that do not apply. The centered English title should follow. Use a colon to separate the title and subtitle, if any. The author name, or comma-separated author names, should also be centered below the title and accompanied by their parenthesized affiliation. Major words should all be capitalized; please refer, for example, to the APA style guidelines for the capitalization rule (https://apastyle.apa.org/style-grammar-guidelines/capitalization). The category, title (subtitle), author name(s), author affiliation, and the rest of the text on this page should be typed in 9, 16, 11, 9, and 10 pt, respectively, in Times New Roman.

Following these elements, the English abstract should be presented with a left and right margin of 40 pt each, as the current paragraphs demonstrate here. The length should be about 400 words. Notice that the English abstract would not simply be the translation of the corresponding Japanese abstract but rather should be an independent and self-contained summary of the manuscript that includes the essence of the background and context, purpose and questions, methods and framework, results and findings, and significance and implications of the research. Subjects peculiar to the circumstances and situations in Japan, specific to the Japanese (higher) education systems and so forth, should be described in particular detail.

Five to seven keywords should be listed in the last line of the page. Use the bold-faced “Keyword” label and a colon to lead the line, as shown in the example below.

The main contents of this page, namely the English title, abstract, and keywords, must be proofread by a reviewer who speaks English as their first language and has sufficient experience proofreading academic papers for the research fields of the manuscript. The certificate for proofreading in an arbitrary format is required upon submitting the final version of the manuscript with this English page included. Please note that the period between the decision of acceptance and the submission deadline for the final version would be approximately a week long.

**Keywords**: College and University, Academic Association, Higher Education, Credit System, Classes

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